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MEETING	CORPORATE AND SCRUTINY MANAGEMENT COMMITTEE
DATE	13 MAY 2013
PRESENT	COUNCILLORS RUNCIMAN (VICE-CHAIR, IN THE CHAIR), BARNES, HORTON, MCILVEEN, POTTER, STEWARD, WARTERS AND HODGSON (SUB FOR CLLR KING)
IN ATTENDANCE	COUNCILLOR SIMPSON-LAING
APOLOGIES	COUNCILLOR KING

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## 52. DECLARATIONS OF INTEREST

Members were invited to declare at this point in the meeting any personal interests, not included on the Register of Interests, or any prejudicial or disclosable pecuniary interests they may have in respect of business on the agenda.

Councillor Potter declared a personal interest in relation to agenda item 4 (Attendance of Deputy Leader – End of Year Update) as a candidate in the recent Police and Crime Commissioner election and as a volunteer guide at the Mansion House.

Councillor Horton also declared a personal interest in relation to agenda item 4 (Attendance of Deputy Leader – End of Year Update) as a volunteer guide at the Mansion House.

## 53. MINUTES

RESOLVED: That the minutes of the last meeting of the Committee held on 8 April 2013 be approved and signed by the Chair as a correct record, subject to the addition of Cllr Gunnell to those members shown as in attendance at the meeting.

#### 54. PUBLIC PARTICIPATION

It was reported that there had been one registration to speak at the meeting under the Council's Public Participation scheme. This registration had however subsequently been withdrawn as the registered speaker had been unable attend the meeting.

#### 55. ATTENDANCE OF DEPUTY LEADER - END OF YEAR UPDATE

The Deputy Leader attended the meeting and presented her report, attached to the agenda. She provided an informative update of the work undertaken in her portfolio area together with details of ongoing projects and future goals.

In addition to the report the main points raised were:

##### **Democratic Services**

###### Council Chamber

Following the installation and use of the new Council Chamber audio system, at the last Council meeting in March, a couple of issues had been arisen. These would be attended to prior to the next meeting.

###### Membersphere App

Work was on going with this new app which would provide information for members in one place and was shortly due for testing by members.

##### **Electoral Services**

###### Postal Voter signature refresh

As the newly collected postal voter signatures could not be used on a permanent basis and would require a refresh every 5 years, there was a need publicise this fact and the future arrangements.

###### Mansion House

Important work on the Mansion House was now progressing to provide heating etc. There was no date scheduled for this work however when work commenced this would require closure of the house for a short period of time.

Members questioned a number of points including:

- Receipt of additional funding for the Police and Crime Commissioner elections and reference to the low election turnout. Confirmation that funding had been received to assist however this had not contributed to the core costs. The final accounts for this election were shortly due for publication.
- Mansion House updating costs. Confirmation that grants and other bids were being examined to assist with costs however this investment would allow further opening of the house providing further income streams.
- Results of the Local Government Boundary Commission review. Confirmation that the outcome of the review was imminent.
- Postponement of the Scrutiny Work Planning Event owing to lack of uptake. Further dates would follow shortly. In answer to Members questions it was confirmed that political proportionality applied to all scrutiny committees' however if there were no objection by all Council members scrutiny committees could have a different make up.
- National Local Democracy Week, the need to publicise all events at an early stage to increase attendance. Members encouraged to feed in any ideas for events etc.
- Acoustics in some meetings rooms in West Offices and need for microphone provision. Confirmation that Facilities Management were in the process of purchasing portable microphones for use at meetings.
- Meeting room signage for hearing loop system when in use.
- Questioned which Committee had oversight of the Mansion House accounts. Need to ensure any profit generated was used correctly. Confirmation that the Mansion House/Guildhall budgets overlapped with the Mansion House exceeding its previous years income target which also appeared to be the case for the current year. Any profit was used to increase the Mansion House sinking fund with a contribution made to the running costs of the house. The Cabinet Member confirmed that she would include details of the Mansion House accounts in her 2014 update.

The Cabinet Member was thanked for her report and attendance at the meeting. She confirmed that any additional comments or questions should be sent to her direct.

RESOLVED: That the Deputy Leaders end of year update report be received and noted.

REASON: To update the Committee on ongoing work in this area and provide scrutiny of the portfolio.

**56. IMPROVING COMMUNITY ENGAGEMENT SCRUTINY REVIEW - DRAFT FINAL REPORT**

Consideration was given to the draft final report of the Improving Community Engagement Scrutiny Review. This followed a review undertaken by a Task Group set up to examine the issues affecting levels of community engagement across the city, in the three areas of community engagement, CYC Customer Services and financial inclusion.

Initially the Task Group carried out a comparison of two groups of wards with differing levels of deprivation and reasons for lack of engagement, using the detailed results from the Big York Survey 2012. This led them to focus their review work on identifying ways of improving communications between CYC and Parish Councils and in non-Parish Council areas.

Task Group members spoke of this interesting scrutiny which had highlighted resident's engagement with CYC through a number of mediums and their willingness to disseminate information using a variety of channels.

Overall, the Task Group recognised that across all wards, Parish Councils, Residents Associations, and other local bodies such as Neighbourhood Watch Groups, Gardening Clubs, Planning Panels etc (any organisations that bring together groups of residents), had much to offer in the way of community liaison. And, that they were a source of local information that could be better utilised to inform discussions around Community Contracts and local priorities etc.

Reference was also made to the need to publicise Residents Associations to attract new membership including those from ethnic minorities. Members also pointed to the longer term results from the implementation of the recommendations with need for feedback to ensure results.

Following further discussion it was;

- RESOLVED:
- i) That the draft final report and recommendations of the Improving Customer Engagement Scrutiny Review be agreed and noted.
  - ii) That the above report and recommendations be forwarded to Cabinet with a cover report for their information.

REASON: To conclude the work of this review in line with scrutiny procedures and protocols.

#### **57. WORK PLAN 2012/13**

Consideration was given to the Committees work plan which provided a reflection of the Committee's work over the last municipal year 2012/13.

It was confirmed that details of a revised June date for the Scrutiny Work Planning event would shortly be sent out.

RESOLVED: That the 2012/13 work plan be received and noted.

REASON: To provide an overview of the Committee's work for the 2012/13 municipal year.

Councillor C Runciman, Chair  
[The meeting started at 5.00 pm and finished at 5.50 pm].